

**WINDOW CLEANING SPECIFICATIONS
HAWAII STATE CAPITOL
415 SOUTH BERETANIA STREET, HONOLULU, HAWAII**

Scope of Work:

The Contractor shall furnish all labor, equipment, tools and supplies to perform the following at the Hawaii State Capitol, 415 South Beretania Street, Honolulu, Hawaii:

1. Clean the exterior and interior of all the windows and mullions of both the Senate and House Chambers located on the ground floor (Rotunda).
2. Clean all exterior windows and frames on the second and third floors, including the cleaning and removal of bird droppings from the exterior vertical ribs, of the State Capitol.

Note: The trolley system has been removed from the perimeter crawl space located above the second and third floors and is no longer available for use. Contractor shall provide all necessary safety equipment to do the work. All equipment used shall comply with current all federal, state, local OSHA, HIOSH and ANSI laws and codes.

3. Clean all exterior windows and frames on the fourth floor.
4. Clean all exterior windows and frames on the fifth floor.

Quality of Work:

All windows shall be washed clean and free of streaks, smears and visible soap residue. Accumulated dirt and other foreign debris shall be scraped from the surface of the windows. Frames shall be cleaned to remove all dried dirt, insects and other debris. Window sills shall be cleaned and wiped dry.

Contractor shall provide all supervision necessary to coordinate and inspect the work, and will correct any substandard work as requested by the state.

Contractor's personnel shall be capable of performing in accordance with these specifications and industry standards. All work shall be performed in compliance with all federal, state, local OSHA, HIOSH and ANSI laws and codes.

Safety:

Contractor shall close off area(s) and post signs indicating the area(s) are closed to pedestrian traffic when working overhead. Equipment, apparatus or rope coils on the ground level shall be marked off with cones and signs warning pedestrian traffic. Contractor shall provide all safety cones and signs.

Damage:

Any damage to the windows, and building shall be immediately reported to the Contract Administrator. Contractor shall be responsible for repairing any damage to the windows and building.

Bird Netting:

The bird netting located on the 2nd floor will have to be removed in sections around the perimeter of the building to clean the exterior windows on the 2nd and 3rd floors. The contractor shall be responsible for the repair of any damage to the bird netting.

Scheduling:

The 2019 Legislature is now in Session and is scheduled to end on May 2, 2019. Scheduling shall be coordinated with the Contract Administrator or his designated representative. However, the cleaning of the exterior and interior windows and mullions of both the Senate and House Chambers on the first floor shall not take place when the Senate and House is in Session (typically 10:00 a.m. to 1:00 p.m. Monday through Friday).

Sequence of Work:

Work shall follow the following sequence, unless otherwise authorized by the Contract Administrator, or his designated representative:

1. Clean the exterior and interior windows and mullions of both the Senate and House Chambers.
2. Clean the exterior windows and frames on the second and third floors.
3. Clean the exterior windows and frames on the fourth floor.
4. Clean the exterior windows and frames on the fifth floor.

Bid Submittals:

Bid Prices shall include costs for all labor, equipment, supplies, applicable taxes (including the current Hawaii General Excise Tax) and any other expenses incurred to provide the window cleaning and all other services included in the work being solicited.

Contractor must submit a bids price for each individual line items 1 to 4, as listed on the Offer Form.

This solicitation is intended to allow the State to proceed with window cleaning in its entirety or to select individual line items, based on the availability of funds.

Extra Work:

The Contractor shall submit a separate Bid Proposal for any and all work items not covered by Bid Items. This work is additional to the Contract and is subject to review and approval by the Contract Administrator. If the Bid Proposal is found acceptable, and without further solicitation of other Bidders, the Contract Administrator shall issue a separate Purchase Order to authorize the work.

Contract Administrator:

Contract Administrator shall be James Hisano, Central Services Manager, or his designated representative. He may be contacted by calling (808) 831-6734 or by e-mail at james.hisano@hawaii.gov.